

ESSEX COUNTY SOIL AND WATER CONSERVATION DISTRICT BOARD OF DIRECTORS

September 19th, 2024

DISTRICT BUSINESS

Meeting was called to order by Chairman Tyler in the Westport Town Hall at 7:48 a.m.

Attendance: Board members - Ike Tyler, Ben Leerkes, Anna Reynolds. Mike Davis, Jim Monty was excused.
SWCD – Renee Clark, Alice Halloran, Meagan Goff, Noah Weber, Daniel Berheide. NRCS- Allie Holmes, Collin.

MOTION to accept the August 15th, 2024 minutes was made by Leerkes, seconded by Davis, and carried.

MOTION to accept the August 29th, 2024 minutes was made by Leerkes, seconded by Reynolds, and carried.

Correspondence – Alice passed around some correspondence for the Board to review. She reminded the Board that John from NYACD would like to attend one of our meetings. She told the Board about the Managers meeting on December 3rd, if anyone wanted to attend and she informed the Board that Ben Wever Farm did not get awarded the Leopold award.

Chairman's Update – No report.

Farm Bureau Update- No report

Monthly Updates

Secretary Update was reviewed by the Board. (Appendix 1)

MOTION to accept the September update was made by Leerkes seconded by Reynolds, and carried.

District Manager Update was reviewed by the Board. (Appendix 2)

MOTION to accept the September update was made by Reynolds, seconded by Davis, and carried.

Technician Update (Daniel) was reviewed by the Board (Appendix 3)

MOTION to accept the September update was made by Leerkes, seconded by Davis, and carried.

Technician Update (Meagan) – was reviewed by the Board (Appendix 4)

MOTION to accept the September update was made by Leerkes, seconded by Davis, and carried.

OLD BUSINESS

- **Budget**- Our 2025 budget was submitted to the County.
- **Essex Farm Bid**– At the closing of the bid there were no bids submitted.

NEW BUSINESS

- **2022 Ford Escape**– A **MOTION** was made by Leerkes, seconded by Davis, and carried to surplus our 2022 Ford Escape Vin. # 1FMCU9F60NUA84091. The vehicle will be placed on Auctions International for sale.
- **SLRWP-A RESOLUTION** was made by Davis, seconded by Reynolds, and carried to list Renee Clark and Alice Halloran as representatives for St. Lawrence River Watershed Project.
- **Compost Facilities Grant**- A **MOTION** was made by Leerkes, seconded by Davis, and carried to open a bank account for Compost Grant contract # C701502 AGNPS Rnd. 28 with 25% advance payment of \$80,550.00.

- **Juniper Hill Farm Pond Bid-** A **MOTION** was made by Leerkes, seconded by Davis, and carried to accept the only bid received which was from the farmer, for \$48,500.00.
- **Budget Transfers-** A **MOTION** was made by Leerkes, seconded by Davis, and carried to make a budget transfer of \$2,257.41 from motor vehicle expense and \$10,000.00 from office supplies expense to Part C expense.
- **Budget Transfers-** A **MOTION** was made by Leerkes, seconded by Davis, and carried to make a budget transfer of \$1,174.62 from training expense to Surety bonds expense.

District Treasurer

A. A financial report was presented to the Directors, (Appendix 5). A **MOTION** was made by Leerkes, seconded by Davis, and carried to accept the August report as presented.

B. Bills due for payment in the amount of \$42,462.58 were presented to the Board for approval, (Appendix 6). A **MOTION** was made by Leerkes to accept and pay the September bills for approval, and pay as such, seconded by Davis, and carried.

COOPERATING AGENCIES

NRCS – Allie was present to give report.

NYSSWCC – (Appendix 7)

NYACD- (Appendix 8)

Other Business

Discussions were had about paying the credit card online, Board approved that Renee could pay online monthly, the 2024 AEM Award will go to Echo Farm, and the 2025 APOW and Part B request will be due November 1, 2024.

With no further business and/or discussion to come before the Board a **MOTION** to adjourn the meeting at 8:26 a.m. was made by Leerkes, seconded by Reynolds, and carried.

Next Meeting – Thursday, October 17th, 2024 at 7:45 a.m. at the Westport Town Hall.

Attachments: Appendix 1 - Secretary Update (Renee)
 Appendix 2 - District Manager Update (Alice)
 Appendix 3 -Technician Update (Daniel)
 Appendix 4 -Technician Update (Meagan)
 Appendix 5 -Financial Report
 Appendix 6- Bills
 Appendix 7- NYSSWCC Report
 Appendix 8- NYACD

Submitted by:

Renee Clark, Secretary to the Board

