

**ESSEX COUNTY SOIL AND WATER CONSERVATION DISTRICT
REGULAR BOARD OF DIRECTORS MEETING
MINUTES
October 22nd, 2021**

Meeting was called to order at 7:35 a.m. by Chairman Tyler at the DPW Meeting Room in Lewis.

Attendance: Board members – Ike Tyler, Dave Blades, Jim Monty; SWCD - Alice Halloran, Lois Sayward, Joe Braun

Absent: Anna Reynolds, Ben Leerkes

MOTION to accept the September 16th, 2021 minutes was made by Monty, seconded by Blades, and carried.

Correspondence – Alice passed around some correspondence from the NYACD to review. Alice nominated Rich Redman for a conservation award to be awarded at the NYACD meeting, which he received.

Chairman’s Update – No update.

Secretary Update (Lois) - was reviewed by the Board (Appendix 1)

MOTION to accept the October update was made by Blades, seconded by Monty, and carried.

District Manager Update (Alice) - was reviewed by the Board (Appendix 2)

MOTION to accept the October update was made by Monty, seconded by Blades, and carried.

Technician Update (Daniel) – was reviewed by the Board (Appendix 3)

MOTION to accept the October update was made by Blades, seconded by Monty, and carried

Technician Update (Joe) - was reviewed by the Board (Appendix 4)

MOTION to accept the October update was made by Monty, seconded by Blades, and carried.

OLD BUSINESS

- **Game of Logging** – Game of Logging 1 & 2 has been scheduled with the Empire State Forest Products Association for November 12th and 13th. The training will take place at North Country Creamery in Keeseville. The notice will be sent out soon. The classes are expected to fill up fast.
- **Hydroseeder Bid** – The Hydroseeder was advertised on the Auctions International website. The bidding ended October 20th with the highest bid coming in at \$8,700.00. **MOTION** to accept the highest bid of \$8,700.00 for the Hydroseeder from Auctions International was made by Monty, seconded by Blades, and carried.
- **Silverado Truck Bid** - Alice notified the board prior to the meeting Cappellino Chevrolet sent her a notice they would not be able to fulfill the awarded bid of \$32,021.89. After a discussion, the board decided to go out to bid for the truck and the vehicle on the schedule for next year. **MOTION** to go out to bid on both vehicles as soon as possible was made by Monty, seconded by Blades, and carried.

NEW BUSINESS

- **Audit** - Dave and Ben will plan to do the annual district audit November 18th after the monthly meeting.
- **Farmland Protection** - There were no updates available on the Farmland Protection Board.
- **2022 Annual Plan of Work** - The 2022 Annual Plan of Work was sent out to the Directors prior to the meeting to review. No additions or deletions were made. **MOTION** to approve the 2022 Annual Plan of Work was made by Blades, seconded by Monty, and carried.
- **AEM Round 17 Annual Action Plan** – The AEM Round 17 Annual Action Plan was sent out to the Directors prior to the meeting to review. There were no additions or deletions. **MOTION** to approve the AEM Round 17 Annual Action Plan was made by Monty, seconded by Blades, and carried.
- **CCA Trainings** - Alice would like someone on the staff to be a Certified Crop Advisor. Alice and Joe are interested in attending the online training. **MOTION** to approve spending up to \$500.00 for Certified Crop Advisor staff training was made by Monty, seconded by Blades, and carried.
- **New Employee** – A new employee was budgeted for 2022. Alice was directed to wait to advertise until the county budget has been approved. Alice will start looking in November and follow up with Personnel.

OTHER

Veterans Ad - The Sun Community News is promoting ads for a Veterans Day issue and asked if we would like to sponsor an ad. The District cannot pay for an ad out of our funds, but the directors and staff chipped in their own money to put in the ad.

DISTRICT TREASURER

- A. Financial reports were presented to the Directors (Appendix 5)
MOTION by to accept the October report as presented was made by Blades, seconded by Monty, and carried.
- B. Bills due for payment were presented to the Board for approval. (Appendix 6)
MOTION to accept the October bills for approval, and pay as such was made by Monty, seconded by Blades, and carried.

COOPERATING AGENCIES

NRCS Report – No report

NYSSWCC – (Appendix 7)

The meeting was adjourned at 8:00 a.m.

Next regularly scheduled meeting - Thursday, November 18th, 2021 @ 7:30 a.m.

Attachments: Appendix 1 - Secretary Update (Lois)
Appendix 2 - District Manager Update (Alice)
Appendix 3 - Technician Update (Daniel)
Appendix 4 – Technician Update (Joe)
Appendix 5 - Financial Report
Appendix 6 - Bills
Appendix 7 - NYSSWCC Report

Submitted by:

Lois Sayward
Secretary to the Board