

**ESSEX COUNTY SOIL AND WATER
CONSERVATION DISTRICT
BOARD OF DIRECTORS**

November 21st, 2024

DISTRICT BUSINESS

Meeting was called to order by Chairman Tyler in the Westport Town Hall at 7:49 a.m.

Attendance: Board members - Ike Tyler, Mike Davis, Anna Reynolds and Jim Monty. Ben Leerkes was excused. SWCD – Renee Clark, Alice Halloran, Daniel Berheide, Meagan Goff, and Noah Weber. NYSSWCC-Victor DiGiacomo, Scott Fickbohm.

MOTION to accept the November 21st, 2024 minutes was made by Monty, seconded by Davis, and carried.

Correspondence – Alice let the Board know the NY Nut Growers Association sent a thank you for Daniel's presentation at their event held at the Grange.

Chairman's Update – No report.

Farm Bureau Update- Alice let the Board know that a meeting was scheduled for Nov. 21st. and an agenda was passed around.

Monthly Updates

Secretary Update was reviewed by the Board. (Appendix 1)

MOTION to accept the November update was made by Reynolds seconded by Davis, and carried.

District Manager Update was reviewed by the Board. (Appendix 2)

MOTION to accept the November update was made by Davis, seconded by Reynolds, and carried.

Technician Update (Daniel) was reviewed by the Board (Appendix 3)

MOTION to accept the November update was made by Monty, seconded by Davis, and carried.

Technician Update (Meagan) – was reviewed by the Board (Appendix 4)

MOTION to accept the November update was made by Monty, seconded by Davis, and carried.

Technician Update (Noah) – was reviewed by the Board (Appendix 5)

MOTION to accept the November update was made by Monty, seconded by Davis, and carried.

OLD BUSINESS

- **2022 Ford Escape**-The Escape was sold and Essex SWCD received a check from Carvana for \$16,200.00.
- **Breach Notification Policy**-A **RESOLUTION** to adopt the Breach Notification Policy was made by Monty, seconded by Davis, and carried. Roll call was done with a unanimous vote of all members present.

NEW BUSINESS

- **Cold Brook Buffer Grant** - A **MOTION** was made by Reynolds, seconded by Davis, and carried to close out Cold Brook Buffer Grant # C012406.
- **Tire Purchase for 2023 Ram Truck**- A **MOTION** was made by Davis, seconded by Tyler, and carried to approve the purchase of 4 new tires from Warren Tire at the State Bid Pricing of \$970.00.
- **Farm Project Procurement**- A discussion was had about how to change our farm project procurement policy so that the landowner is competitively bidding against contractors while meeting the needs of the grant. The Board tabled this discussion and would like Alice to do some research throughout the state with other districts.
- **Recruitment & Retention Presentation**- A presentation was given by the State Committee representatives Victor DiGiacomo and Scott Fickbohm.

District Treasurer

A. A financial report was presented to the Directors, (Appendix 6). A **MOTION** was made by Monty, seconded by Davis, and carried to accept the October report as presented.

B. Bills due for payment in the amount of \$12,547.83 were presented to the Board for approval, (Appendix 7). A **MOTION** was made by Monty to accept and pay the November bills for approval, and pay as such, seconded by Davis, and carried.

COOPERATING AGENCIES

NRCS – No report

NYSSWCC – (Appendix 8)

NYACD- No report

Other Business

With no further business and/or discussion to come before the Board a **MOTION** to adjourn the meeting at 9:13 a.m. was made by Davis, seconded by Monty, and carried.

Next Meeting – Thursday, December 12th, 2024 at 7:45 a.m. at the Westport Town Hall.

Attachments: Appendix 1 - Secretary Update (Renee)
 Appendix 2 - District Manager Update (Alice)
 Appendix 3 -Technician Update (Daniel)
 Appendix 4 -Technician Update (Meagan)
 Appendix 5 -Technician Update (Noah)
 Appendix 6 -Financial Report
 Appendix 7- Bills
 Appendix 8- NYSSWCC Report

Submitted by:

Renee Clark, Secretary to the Board