

ESSEX COUNTY SOIL AND WATER CONSERVATION DISTRICT BOARD OF DIRECTORS

June 20th, 2024

DISTRICT BUSINESS

Meeting was called to order by Chairman Tyler in the Westport Town Hall at 7:49 a.m.

Attendance: Board members - Ike Tyler, Jim Monty, Ben Leerkes, Mike Davis and Anna Reynolds. SWCD – Renee Clark, Alice Halloran, Daniel Berheide, Olivia Sayre and Meagan Goff.

MOTION to accept the April 18th, 2024 minutes was made by Leerkes, seconded by Reynolds, and carried.

Correspondence – Alice let the Board know that we received a letter about ACAP'S program to place potential interns in the workforce. Alice let the Board know that there will be a local working group meeting, held at the Ausable Grange for Essex, Clinton, and Franklin Counties on July 24th, 2024 if anyone wanted to attend.

Chairman's Update – No report.

Farm Bureau Update- No report

Monthly Updates

Secretary Update was reviewed by the Board. (Appendix 1)

MOTION to accept the June update was made by Leerkes seconded by Reynolds, and carried.

District Manager Update was reviewed by the Board. (Appendix 2)

MOTION to accept the June update was made by Leerkes, seconded by Davis, and carried.

Technician Update (Daniel) was reviewed by the Board (Appendix 3)

MOTION to accept the June update was made by Leerkes, seconded by Reynolds, and carried.

Technician Update (Meagan) – was reviewed by the Board (Appendix 4)

MOTION to accept the June update was made by Monty, seconded by Leerkes, and carried.

OLD BUSINESS

- **NYACD**- "Save the date", meeting October 21st-22nd in Penn Yan.
- **Technician Position**- A **MOTION** was made by Davis, Seconded by Leerkes, and carried, with Monty abstaining to hire Noah Weber to fill our technician position.
- **Vehicle Bids**-Bids for a new vehicle were presented to the Board. A **MOTION** to accept the lowest bid from Egglefield Ford for a 2024 Ford Escape for \$32,680.53 was made by Reynolds, seconded by Leerkes, and carried.

NEW BUSINESS

- **Surplus Erosion Supplies** – A **MOTION** was made by Leerkes, seconded by Reynolds, and carried to surplus our Geoweb supplies.
- **Maternity/Paternity Leave Policy**- A discussion was had about adding a policy for maternity/paternity leave to our personnel policy. The Board asked Alice to write up a draft policy.
- **Brush Hog Purchase**- A **MOTION** to purchase a DR Field and Brush Mower for \$3,599.99 was made by Leerkes, seconded by Davis, and carried.

- **CRF 18- A Resolution** was made by Monty, seconded by Davis, and carried to authorize participation in the Climate Resilient Farming Grant Program, Round 18.

District Treasurer

A. A financial report was presented to the Directors, (Appendix 5). A **MOTION** was made by Leerkes, seconded by Monty, and carried to accept the May report as presented.

B. Bills due for payment in the amount of \$13,873.12 were presented to the Board for approval, (Appendix 6). A **MOTION** was made by Monty to accept and pay the June bills for approval, and pay as such, seconded by Leerkes, and carried.

COOPERATING AGENCIES

NRCS – No report

NYSSWCC – (Appendix 7)

NYACD- No report

Other Business

With no further business and/or discussion to come before the Board a **MOTION** to adjourn the meeting at 8:38 a.m. was made by Monty, seconded by Leerkes, and carried.

Next Meeting – Thursday, July 18th, 2024 at 7:45 a.m. at the Westport Town Hall.

Attachments: Appendix 1 - Secretary Update (Renee)
Appendix 2 - District Manager Update (Alice)
Appendix 3 –Technician Update (Daniel)
Appendix 4 - Technician Update (Meagan)
Appendix 5 - Financial Report
Appendix 6- Bills
Appendix 7- NYSSWCC Report

Submitted by:

Renee Clark, Secretary to the Board

