

**ESSEX COUNTY SOIL AND WATER CONSERVATION DISTRICT
REGULAR BOARD OF DIRECTORS MEETING
MINUTES
July 20th, 2023**

Meeting was called to order at 7:46 a.m. by Chairman Tyler at the Westport Town Hall.

Attendance: Board members – Chairman Ike Tyler, Ben Leerkes, Anna Reynolds, (James Monty, and Mike Davis were excused); SWCD - Alice Halloran, Renee Clark, Daniel Berheide; NRCS- Allie Holmes.

MOTION to accept the June 15th, 2023 Regular Board of Directors Meeting Minutes was made by Leerkes, seconded by Reynolds, and carried.

Correspondence - Alice let the Board know that WQIP Grant due date was postponed until Aug. 11th.

Chairman's Update - No update.

Secretary Update (Renee) - was reviewed by the Board (Appendix 1)

MOTION to accept the July update was made by Leerkes, seconded by Tyler, and carried.

District Manager Update (Alice) - was reviewed by the Board (Appendix 2)

MOTION to accept the July update was made by Leerkes, seconded by Reynolds, and carried.

OLD BUSINESS

- **Audit Quotes**– The Board agreed to move forward with quotes for an external audit. Renee will correspond with the County's auditor and the 2024 Budget will reflect monies for an audit.
- **CWICNY**- Alice let the Board know that she offered to hold the contract for a coordinator to be housed in Essex County. Franklin County also offered and Alice thought that would be where they decide to house the coordinator after the upcoming meeting.

NEW BUSINESS

- **Tire Drive**– A tire collection day is scheduled for August 10th in the town of North Elba.
- **Budget**- Alice and Renee will start working on the 2024 budget. It was discussed that our projected budget will be \$10,000.00 higher.
- **CRF Applications**-Four farms for Round 7 application. Wollecru, Ducharme, and Echo for Prescribed Rotational Grazing Systems. Juniper Hill for an Irrigation Management System. A **RESOLUTION** was made by Leerkes, seconded by Reynolds, and carried to send in these applications.
- **New Building Meeting**- Alice attended the meeting with CCE and Jim Dugan that discussed the new building on the fairgrounds.

- **CCE Grant Partnership**- CCE wants to include our logo on an informational outreach. The Board decided to not be included in this outreach.

OTHER

DISTRICT TREASURER

- A. Financial reports were presented to the Directors (Appendix 3)
MOTION by to accept the June report as presented was made by Leerkes, seconded by Reynolds, and carried.
- B. Bills due for payment were presented to the Board for approval. (Appendix 4)
MOTION to accept the July bills for approval, and pay as such was made by Reynolds seconded by Leerkes, and carried.

COOPERATING AGENCIES

NRCS Report – Allie Holmes was present to give report.

NYSSWCC - (Appendix 5)

MOTION to adjourn the meeting at 8:20 a.m. was made by Leerkes, seconded by Reynolds, and carried.

Next regularly scheduled meeting – August 17th 2023 @ 7:45 a.m. at the Westport Town Hall

Attachments: Appendix 1 - Secretary Update (Renee)
Appendix 2 - District Manager Update (Alice)
Appendix 3 - Financial Report
Appendix 4 - Bills
Appendix 5 - NYSSWCC Report

Submitted by:

Renee Clark, Secretary to the Board

