

Essex County Soil & Water Conservation District

8053 US-9, Lewis, NY 12950
518-962-8225 essexcountyswcd.org



Soil Group Worksheets for Agricultural Assessment

The Essex County Soil and Water Conservation District will complete soil group worksheets for county landowners after a soil group worksheet request form is completely filled out and submitted to the District office.

In order to ensure that the District has enough time to complete the worksheets the assessors due date, all requests should be submitted by February 21st with a completed soil group worksheet request form. Any incomplete request or request submitted after February 21st may not be ready in time for the March 1st deadline.

The charge for completion of the worksheet will be:

- \$25.00/parcel: April 1st to January 31st
- \$35.00/parcel: February 1st to March 31st

The District can experience an overload of requests close to the submission deadline. All requests submitted after March 1st will be completed as time allows and no guarantee of timeliness can be made.

Eligibility for an agricultural assessment is determined by the Town Assessor, **not** the SWCD. The District does not refund for soil group worksheets and maps not accepted for an agricultural assessment by the assessor.

Request for Soil Group Worksheet (for Agricultural Assessment)

Please supply the following information:

Today's date: _____ New or Revised Worksheet? _____

Parcel owner's name: _____

Parcel owner's address: _____

Contact person and phone # or email: _____

Parcel Tax ID #: _____

Acres: _____

Any recent changes to the property such as a new building, cleared land, subdivision, etc. that may not be shown in aerial photos: _____

This completed form may be emailed to district@essexcountyswcd.org or mailed to PO Box 407, Westport, NY 12993.

For SWCD Use Only

Fee Schedule:

- \$25.00/parcel: April 1st to January 31st
- \$35.00/parcel: February 1st to March 31st

Amount Due: _____ Amount Paid: _____

Date Paid: _____ Cash: _____ Check #: _____

SWCD Representative: _____

