

**ESSEX COUNTY SOIL AND WATER CONSERVATION DISTRICT  
BOARD OF DIRECTORS MEETING  
MINUTES  
May 19<sup>th</sup>, 2016**

Meeting was called to order at 7:30 a.m. By Chairman Morrow.

Attendance: Board members – Gerald Morrow, Dave Blades, Karl teRiele, SWCD – David Reckahn, Lois Sayward, Tiffany Pinheiro, Laura Benedict; NRCS – Sarah Trumbull.

Excused: David Holland and Ed Gardner

**MOTION** to accept the April 28th, 2016 minutes was made by teRiele, seconded by Blades, and carried.

**Correspondence** –No correspondence.

**Chairman's Update** – Chairman Morrow presented Dave Reckahn with a plaque on behalf of the Essex County Board of Supervisors in recognition of receiving the Willard F. Croney Lifetime Service Award. This award is the highest award given to a Soil and Water District Employee from the New York State Conservation District Employees Association.

**Secretary Update** – was reviewed by the Board (Appendix 1)

**MOTION** to accept the May update was made by Blades, seconded by teRiele, and carried.

**District Manager Update** was reviewed by the Board (Appendix 2)

**MOTION** to accept the May was made by teRiele, seconded by Blades, and carried.

**Conservation Technician Update (Tiffany)** was reviewed by the Board (Appendix 3)

**MOTION** to accept the May update was made by Blades, seconded by teRiele, and carried.

**Conservation Technician Update (Laura)** was reviewed by the Board (Appendix 4)

**MOTION** to accept the May update was made by teRiele, seconded by Blades, and carried.

**OLD BUSINESS**

- **FORESTRY UTV TRAILER** – At the last Essex County DPW meeting, the Forestry UTV and trailer Essex County SWCD requested was approved. The funds will come from the Essex County Forestry account. It will need to be passed by the full board at the next Ways and Means meeting.
- **WESTPORT FORESTRY BID** – The Town of Westport has accepted the Essex County SWCD 1,350 acre Management Plan. There should be a timber sale by the end of the year.
- **EQUIPMENT RENTAL AGREEMENT** – An equipment rental agreement was sent out to the board to review prior to the meeting. A \$300.00 refundable deposit, \$20.00 fee, and a certificate of insurance will be provided when available. **MOTION** to approve the equipment rental agreement was made by Blades, seconded by teRiele, and carried.
- **PERFORMANCE MEASURES MEETINGS** – David Holland attended the May 17<sup>th</sup> Essex County Water Quality Coordinating Committee meeting. Jerry Morrow and Ed Gardner will be attending the June 6<sup>th</sup> Managers Meeting in Raybrook.
- **ESCAPE UPDATE** – The specs to go out to bid for a Ford Escape are ready. A state contract number assigned to Essex County SWCD is needed in order to go out to bid. **MOTION** to give authorization to Dave Reckahn to apply for an ID number to order the vehicle was made by teRiele, seconded by Morrow, and carried.

- **SURVEYING SUPPLIES** – Dave announced the new surveying supplies are in and available to look at in his office if interested.

### **NEW BUSINESS**

- **INTERNS COMP TIME** – There will be events held on weekends the interns will be needed to work. Dave would like approval to allow compensatory time when necessary. **MOTION** to approve compensatory time when needed was made by Blades, seconded by teRiele, and carried.
- **PAYMENT AUSAABLE AG NPS** – The Mace Chasm Ag NPS project is wrapping up. As soon as the paperwork is ready, reimbursement will be made.
- **NO TILL DRILL – NO TILL SEEDING** – The Lake Champlain Basin Program will fund 40% of the cost of a small no till drill. The cost of the drill is \$6,995.00 plus \$650.00 shipping. The LCBP will cover \$2,798.00 of the cost. Another grant will provide \$4,500.00 for seed to be used with this no till drill. Approximately \$4,847.00 will be needed for the balance of the no till drill. Dave said the balance of the no till drill will come from the Part C funding. The cost to use the drill will be \$50.00 a day, plus the \$300.00 deposit and form signed by the landowner. If the four-wheeler is needed to pull the drill, an additional cost will be added. **MOTION** made by teRiele to approve buying the no till drill, charging \$50.00 a day for use, signing the equipment rental agreement and leaving a \$300.00 deposit, was made by teRiele, seconded by Blades, and carried.
- **STREAM TRAINING** – Laura would like permission to attend a stream investigation, stabilization, and design workshop June 13-15 held at SUNY Cobleskill. The registration fee for the workshop is \$150.00 plus room, meals, etc. **MOTION** to allow Laura to attend the stream training at a cost not to exceed \$350.00 was made by Blades, seconded by teRiele, and carried.
- **WQIP UPDATE** - There is a new sign at the Essex County Fairgrounds and in Ticonderoga for the WQIP improvements. The balance of the funding may go to Essex County if the other projects in the grant don't move forward. We are working on completing paperwork for the new Boquet River Stream Restoration grant.
- **WQCC REPORT** – David Holland and a new member from the Department of Health attended. Various projects in the area were discussed at the meeting.

### **DISTRICT TREASURER**

- A. Financial report was presented to the Directors (Appendix 5)  
**MOTION** by to accept the May report as presented by Blades, seconded by teRiele, and carried.
- B. Bills due for payment were presented to the Board for approval. (Appendix 6)  
**MOTION** by teRiele to accept the May bills for approval, and pay as such seconded by Blades, and carried.

### **COOPERATING AGENCIES**

NRCS Report – Sarah Trumbull was present to give a report.

NYSSWCC Report - (Appendix 7)

### **OTHER**

Dave met with the Underwood Club regarding a request for a Conservation Management Plan. **MOTION** to allow Essex SWCD to provide services at the Technical Assistance rate of \$40.00 per hour was made by Blades, seconded by teRiele, and carried.

## **Next Meeting – June 16<sup>th</sup>, at 7:30 a.m.**

Meeting adjourned at 8:25 a.m.

Attachments: Appendix 1 – Secretary Update  
Appendix 2 – District Manager Update  
Appendix 3 – Conservation Technician Update (Tiffany)  
Appendix 4 – Conservation Technician Update (Laura)  
Appendix 5 – Treasurer’s Report  
Appendix 6 – Bills for Approval  
Appendix 7 – NYSSWCC Report – Bob Brower

Submitted by:

Lois Sayward  
Secretary to the Board