

**ESSEX COUNTY SOIL AND WATER CONSERVATION DISTRICT  
BOARD OF DIRECTORS MEETING  
MINUTES  
March 23<sup>rd</sup>, 2017**

Meeting was called to order at 7:25 a.m. by Chairman Morrow.

Attendance: Board members – Gerald Morrow, Karl teRiele, David Holland: SWCD – David Reckahn, Lois Sayward, Laura Benedict, Alice Halloran

Excused: Dave Blades and Ed Gardner

**MOTION** to accept the February 16<sup>th</sup> 2017 minutes was made by Holland, seconded by teRiele, and carried.

**Correspondence** – Dave passed around the CWICNY and Essex SWCD annual reports to review.

**Chairman's Update** – Chairman Morrow commented on the good job Tiffany Pinheiro is doing at the Crown Point Fish Hatchery.

**Secretary Update** – was reviewed by the Board (Appendix 1)

**MOTION** to accept the March update was made by teRiele, seconded by Holland, and carried.

**District Manager Update** was reviewed by the Board (Appendix 2)

**MOTION** to accept the March update was made by Holland, seconded by teRiele, and carried.

**Conservation Technician Update (Laura)** was reviewed by the Board (Appendix 3)

**MOTION** to accept the March update was made by Holland, seconded by teRiele, and carried.

**Conservation Technician Update (Alice)** was reviewed by the Board (Appendix 4)

**MOTION** to accept the March update was made by teRiele, seconded by Holland, and carried.

**OLD BUSINESS**

- **TECHNICIAN OPENING** – Dave received five applications for the position. He forwarded copies to the board prior to the meeting to review. The board agreed to interview all five applicants April 4<sup>th</sup> at 9:00 a.m. in the meeting room down stairs. Half hour slots will be allowed per interview. Dave will contact the applicants to schedule the interviews.
- **AG NPS CONTRACT** – The AgNPS Round 22 contract was signed at the last meeting, and mailed in to the Department of Ag and Markets. A claim for 25% advance payment in the amount of \$41,337.75 has been submitted.
- **SYMPOSIUM** – Dave, Laura and Alice attended the Symposium held in Syracuse March 14th through 17th. Some of the classes were cancelled due to the weather. The Instructors were not able to make it in. Division V was well represented at the event.
- **ESSEX COUNTY SWCD LOGO** – Laura showed the board samples of logo's other Soil and Water Districts in the state are using. She had quotes from a few local businesses that would be interested in designing a logo for our district. Chairman Morrow thought the quotes were high, and would like Laura to check with Loreman's for a quote. The discussion was tabled.

- **CLIMATE RESILIENT GRANT** – Dave announced all Climate Resilient Grant applications will be funded from the NYS Department of Ag and Markets. Essex County SWCD applied for one grant. The announcement will be made in western New York. Dave will update the board when the contract comes in. \$10,000.00 - \$12,000.00 in staff time was included in the grant.
- **USF&W FUNDING** – The AuSable River Association would like to spend \$40,000.00 of USF&W funding to replace a culvert on Nugent Road. The AuSable River Association would do the project themselves, and just pass the money through the Essex County SWCD USF&W account. Prevailing wage would not be necessary.
- **ENVIROTHON AWARDS** – Essex County SWCD has ordered the awards for the May 11<sup>th</sup> Envirothon held at Paul Smith's College. The district will be reimbursed for the expense from Franklin County SWCD.

### **NEW BUSINESS**

- **PART C FUNDING** – Essex County SWCD has received word from the state they will receive \$92,447.21 in Part C Performance Measure funding in 2017. The budgeted amount we were expecting was \$80,000.00. The money can be used for staff time, projects, and equipment.
- **PART A FUNDING** – Essex County SWCD has received the \$60,000.00 maximum funding for eligible expenditures.
- **FARMLAND PROTECTION BOARD** – The Farmland Protection Board will meet April 6<sup>th</sup> at 7:00 at the CCE Building.
- **SUMMER INTERNS** – Dave reviewed the grant funding we are expected to receive this year, and would like to request two summer interns to be paid from the above. He would like to hire a college student, and possibly a high school student. There is Forestry work, and other projects assistance would be needed. A student who has graduated from college would receive \$10.00 per hour, and the student who has not yet graduated would receive minimum wage.

### **DISTRICT TREASURER**

- A. Financial report was presented to the Directors (Appendix 5)  
**MOTION** by to accept the March report as presented by teRiele, seconded by Holland, and carried.
- B. Bills due for payment were presented to the Board for approval. (Appendix 6)  
**MOTION** by Holland to accept the March bills for approval, and pay as such seconded by teRiele, and carried.

### **COOPERATING AGENCIES**

NRCS Report – Sarah Trumbull was not present to give a report.

NYSSWCC Report – (Appendix 7)

### **OTHER**

**Next Meeting – April 20<sup>th</sup>, @ 7:30 a.m.**

The meeting was adjourned at 8:00 a.m.

Attachments:   Appendix 1 – Secretary Update (Lois)  
                  Appendix 2 – District Manager Update (Dave)  
                  Appendix 3 – Conservation Technician Update (Laura)  
                  Appendix 4 – Conservation Technician Update (Alice)  
                  Appendix 5 – Treasurer’s Report  
                  Appendix 6 – Bills for Approval  
                  Appendix 7 – NYSSWCC Report

Submitted by:

Lois Sayward  
Secretary to the Board