

**ESSEX COUNTY SOIL AND WATER CONSERVATION DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES
July 19th, 2018**

Meeting was called to order at 7:27 a.m. by Chairman Morrow.

Attendance: Board members – Gerald Morrow, David Holland, Dave Blades, Karl teRiele, Ike Tyler, SWCD – Dave Reckahn, Lois Sayward, Laura Benedict, Alice Halloran, Amy Calkins; NRCS: Tricia LaValley

MOTION to accept the June 21st, 2018 minutes was made by Blades, seconded by Holland, and carried.

Correspondence – Dave passed around some correspondence for the Directors to review.

Chairman’s Update – Chairman Morrow did not have an update.

Secretary Update – was reviewed by the Board (Appendix 1)

MOTION to accept the July update was made by Holland, seconded by teRiele, and carried.

District Manager Update was reviewed by the Board (Appendix 2)

MOTION to accept the July update was made by Blades, seconded by Tyler, and carried.

Conservation Technician Update (Laura) was reviewed by the Board (Appendix 3)

MOTION to accept the July update was made by Holland, seconded by Blades, and carried.

Conservation Technician Update (Alice) was reviewed by the Board (Appendix 4)

MOTION to accept the July update was made by teRiele, seconded by Tyler, and carried.

Conservation Technician Update (Amy) was reviewed by the Board (Appendix 5)

MOTION to accept the July update was made by Holland, seconded by Blades, and carried.

OLD BUSINESS

- **Plastic Baler** – Sandy Lewis borrowed the plastic baler from Essex County SWCD over a year ago, and still has not returned it. He claims he has made repairs to the equipment that he would like to be reimbursed for, but has not submitted any bills to the district. After a lengthy discussion, the board agreed to send Mr. Lewis a certified letter requesting return of the baler. The letter will be sent from Gerald Morrow, Chairman of the Board of Directors. **MOTION** made by Blades, **unanimously seconded**, a certified letter return receipt be sent to Sandy Lewis requesting the bale wrapper be returned to Essex County SWCD District by August 10th, 2018.
- **Building** – The building CCE is moving to has been closed on, and they will start packing as soon as the fair is over. Dave reported Sam Sherman said he would need to make repairs to the building if we were to move into the grain building. The board will need to look at the building before making a decision.
- **AgNps Grants** – The district is working on three grant applications for AgNps Round 24. Ben Wever, Reber Rock, and North Country Creamery Farm have all been selected for submittal. Each grant will have to be prioritized. **MOTION** to apply for three Round 24 AgNps grants was made by Tyler, seconded by teRiele, and carried.

- **DEC WQIP Grants** – Essex County SWCD will be applying for two grants with the Upper Hudson Coalition. One will be for culvert, and the other for roadside stabilization. Essex County SWCD is also applying for two grants on our own. One is a large project on the Schroon, and the other is in the Town of North Hudson. **MOTION** in support of the above grant applications was made by Blades, seconded by Holland, and carried.
- **CPESC Certification** – Dave and Laura currently have their CPESC certification. Dave would recommend Alice and Amy obtain their certification. The New York certification requirements will be changing. **MOTION** to allow Alice and Amy to obtain their Certified Profession Erosion Sediment Control (CPESC) certification was made by Holland, seconded by teRiele, and carried.

NEW BUSINESS

- **CRF 2 Bids** – Three bids were received for the CRF 2 Agroforestry Project: (Appendix 9)
 - SK Benway Construction, LLC - \$183,000.00
 - 802 Excavating LLC - \$97,600.00
 - John W. Sheehan & Sons, Inc. - \$283,000.00**MOTION** to accept the low bid from 802 Excavating LLC in the amount of \$183,000.00 was made by Holland, seconded by Tyler, and carried.

Meghan Giroux called in to discuss the project with the board.

- **CRF 3 New Grants** – Two more CRF 3 grants were approved for funding. Juniper Hill was awarded grants for soil health and cover crops.
- **Insurance Renewal** – The insurance policy renewal with the Rink Partridge Agency was e-mailed to the board prior to the meeting to review. The policy will be renewed for another year. The district is happy with their service.
- **Fair** – Essex County SWCD will have displays at the Essex County Fair again this year. Rain garden and rain barrel displays have been scheduled. Rain barrels will be given away, since they were a big hit last year. Purchasing materials to hand out was discussed, and pens with the new logo were agreed upon. **MOTION** to approve purchasing pens with the new Essex County SWCD logo was made by Holland, seconded by Blades, and carried.

DISTRICT TREASURER

- A. Financial report was presented to the Directors (Appendix 6)
MOTION by to accept the July report as presented by Blades, seconded by teRiele, and carried.
- B. Bills due for payment were presented to the Board for approval. (Appendix 7)
MOTION by teRiele to accept the July bills for approval, and pay as such, seconded by Holland, and carried.

COOPERATING AGENCIES

NRCS Report – Tricia LaValley was present to give a report.

NYSSWCC – No report

OTHER

Dave Reckahn will be meeting with Brian Steinmuller July 27th to close out the Round 20 15-2 grant. He will try to go over as much as he can to wrap up the AgNps grants due to close out.

The final bill for the tires should be in. Estimated Part C projects and funds will be reviewed soon.

Next Meeting – August 16th, @ 7:30 a.m.

The meeting was adjourned at 8:20 a.m.

- Attachments:
- Appendix 1 – Secretary Update (Lois)
 - Appendix 2 – District Manager Update (Dave)
 - Appendix 3 – Conservation Technician Update (Laura)
 - Appendix 4 – Conservation Technician Update (Alice)
 - Appendix 5 – Conservation Technician Update (Amy)
 - Appendix 6 – Treasurer’s Report
 - Appendix 7 – Bills for Approval
 - Appendix 8 – NRCS
 - Appendix 9 – CRF Bids

Submitted by:

Lois Sayward
Secretary to the Board