

**ESSEX COUNTY SOIL AND WATER CONSERVATION DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES
May 16th, 2019**

Meeting was called to order at 7:33 a.m. by Chairman Gerald Morrow.

Attendance: Board members – Gerald Morrow, Ike Tyler, and Anna Reynolds; SWCD – Alice Halloran and Lois Sayward; Guests – Phil Siarkowski

Excused: Dave Blades and Karl teRiele

MOTION to accept the March 21st, 2019 minutes was made by Tyler, seconded by Reynolds, and carried.

MOTION to accept the April 29th Special Board Meeting minutes was made by Reynolds, seconded by Tyler, and carried.

Correspondence – Alice passed around some correspondence for the directors to review.

Chairman's Update – The Essex County Farm Bureau sent a letter requesting Bernard Leerkes be appointed to the Essex County Soil & Water District Board of Directors to fill the vacancy of Karl teRiele's term expiring December 31st, 2019. **MOTION** appointing Bernard Leerkes to fill the vacancy of Karl teRiele's term expiring December 31st, 2019 was made by Tyler, seconded by Reynolds, and carried. Chairman Morrow will have this resolution moved at the county DPW meeting next week. Bernard can be reappointed at the end of the year.

Secretary Update (Lois) – was reviewed by the Board (Appendix 1)
MOTION to accept the April and May updates was made by Reynolds, seconded by Tyler, and carried.

District Manager Update (Alice) was reviewed by the Board (Appendix 2)
MOTION to accept the April and May updates was made by Tyler, seconded by Reynolds, and carried. Anna wanted it noted that the Essex County SWCD and the Planning Department will collaborate on a WQIP grant this year.

Technician Update (Amy) was reviewed by the Board (Appendix 3)
MOTION to accept the April and May updates was made by Reynolds, seconded by Tyler, and carried.

Technician Update (Olivia) was reviewed by the Board (Appendix 4)
MOTION to accept the April and May updates was made by Tyler, seconded by Reynolds, and carried.

Technician Update (Daniel) – was reviewed by the Board (Appendix 5)
MOTION to accept the April update was made by Reynolds, seconded by Tyler, and carried.

OLD BUSINESS

- **Training (Directors)** – District Law will be tentatively scheduled following the June Board of Directors meeting.

NEW BUSINESS

- **Open new CRF3 Irrigation checking account** – **MOTION** to open a CRF3 Irrigation grant checking account in the amount of \$29,490.00 was made by Reynolds, seconded by Tyler, and carried.
- **Open new CRF3 Cover Crops checking account** – **MOTION** to open a CRF3 Cover Crops grant checking account in the amount of \$3,718.75 was made by Tyler, seconded by Reynolds, and carried.
- **AgNps Round 24 Contract** – **MOTION** to approve the signing of Round 24 AgNPS Reber Rock Grazing Management System Contract #C701355 in the amount of \$71,010.00 was made by Reynolds, seconded by Tyler, and carried.
- **Post Pounder bid** – The Shaver Post Pounder HD-10 was listed with Auctions International to bid on. **MOTION** to accept the high bid of \$1,300.00 (Appendix 10) was made by Tyler, seconded by Reynolds, and carried.
- **Flatbed Trailer bid** – The 1991 Cross Country 616TU 20' Flatbed Trailer was listed with Auctions International to bid on. **MOTION** to accept the highest bid of \$1,200.00 (Appendix 11) was made by Reynolds, seconded by Tyler, and carried.
- **CRF3 Bid** – The board received the bid specifications for an Irrigation Project for Juniper Hill Farm, and the two bids received prior to the meeting to review. (Appendix 12). Curtis Latremore, Authorized Representative for CACL Properties, LLC. bid \$136,600.00, and Adam Hainer bid \$81,260.00 for the project. **MOTION** to accept Adam Hainer's low bid of \$81,260.00 was made by Tyler, seconded by Reynolds, and carried.
- **Regional Manager's Meeting** – The Regional Manager's meeting will be held June 5th in Raybrook, and will count towards a Performance Measures meeting. Chairman Morrow will plan on attending. Ike requested the information for the meeting, and may be able to attend.
- **Plastic Baler** – A farmer requested use of the plastic baler. He had used the plastic baler before, and did not return it in a timely manner. The board decided he would not be allowed to use it again.
- **E-mail and Phone** – Essex SWCD has been getting personalized inter-office scam e-mails. It was suggested we contact Lenny or Robert (Essex County IT) to see if they would contact Westelcom to try to work on the problem.
- **ANCA Compost Project** – The board received information prior to the meeting to review regarding North Country School's continuous flow drum composting project. They requested a donation from Essex SWCD. **MOTION** made by Tyler, seconded by Reynolds not to give any money from district funds towards this project.
- **DISTRICT TREASURER**
 - A. Financial reports were presented to the Directors (Appendix 6)
MOTION by to accept the April and May reports as presented was made by Tyler, seconded by Reynolds, and carried.

- B. Bills due for payment were presented to the Board for approval. (Appendix 7)
MOTION by Reynolds to accept the April and May bills for approval, and pay as such, seconded by Tyler, and carried.

COOPERATING AGENCIES

NRCS Report – (Appendix 8)

NYSSWCC – (Appendix 9)

OTHER

Next Meeting – June 20th, 2019 @ 7:30 a.m.

MOTION to adjourn was made by Tyler, seconded by Reynolds, and carried. The meeting was adjourned at 8:06 a.m.

Attachments: Appendix 1 - Secretary Updates (Lois)
Appendix 2 – District Manager Updates (Alice)
Appendix 3 - Technician Updates (Amy)
Appendix 4 – Technician Updates (Olivia)
Appendix 5 – Technician Update (Daniel)
Appendix 6 – Financial Reports
Appendix 7 – Bills for Approval
Appendix 8 – NRCS Report
Appendix 9 – NYSSWCC
Appendix 10 – Post Pounder Bid
Appendix 11 – Flatbed Trailer Bid
Appendix 12 – CRF3 Bids

Submitted by:

Lois Sayward
Secretary to the Board

