

**ESSEX COUNTY SOIL AND WATER CONSERVATION DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES
March 21st, 2019**

Meeting was called to order at 7:30 a.m. by Chairman Gerald Morrow.

Attendance: Board members – Gerald Morrow, Ike Tyler, and Anna Reynolds. SWCD – Alice Halloran, Lois Sayward, Amy Calkins, Olivia Dickenson, Daniel Berheide; NRCS – Tricia LaValley; Guests – Phil Siarkowski

Excused: Dave Blades and Karl teRiele

MOTION to accept the February 14th, 2019 minutes was made by Tyler, seconded by Reynolds, and carried.

Correspondence – Alice passed around some correspondence for the directors to review.

Chairman’s Update – Chairman Morrow announced he was glad to be back.

Secretary Update (Lois) – was reviewed by the Board (Appendix 1)

MOTION to accept the March update was made by Tyler, seconded by Reynolds, and carried.

District Manager Update (Alice) was reviewed by the Board (Appendix 2)

MOTION to accept the March update was made by Tyler, seconded by Reynolds, and carried.

Technician Update (Amy) was reviewed by the Board (Appendix 3)

MOTION to accept the March update was made by Reynolds, seconded by Tyler, and carried.

Technician Update (Olivia) was reviewed by the Board (Appendix 4)

MOTION to accept the March update was made by Reynolds, seconded by Tyler, and carried.

Technician Update (Daniel) – was reviewed by the Board (Appendix 5)

MOTION to accept the March update was made by Reynolds, seconded by Tyler, and carried.

OLD BUSINESS

- **MOU Essex County** – Dan Manning, County Attorney will be drawing up a new Memorandum of Understanding between Essex County Soil & Water and the Essex County Department of Public Works. Chris Garrow said to disregard the agreement we received in February.
- **Forestry/Minerva** – There were no bids received for the Minerva Forestry bid that was advertised. Combining another parcel with this bid was discussed. The board decided a timber sale was not feasible at this time, and decided to hold off until maybe later in the year to advertise.
- **Post Pounder** – The tractor mounted post pounder was going to be expensive to look at and repair. The trailer to move the post pounder was also in bad shape. A new post pounder one of this similar design is \$3,800.00. **MOTION** to surplus the tractor mounted post pounder and trailer, and advertise through Auctions International was made by Tyler, seconded by Reynolds, and carried.

NEW BUSINESS

- **Farmland Protection Plan** – Essex County SWCD met with Community Resources and Essex CCE regarding submittal of a Farmland Protection Plan grant. We were asked to submit a letter of commitment from Essex County SWCD towards match for the grant application. The match would be for time planning, mapping, etc. through the staff for approximately \$3,000.00 in donated services. **MOTION** to allow the Essex County SWCD to donate match in time for services provided was made by Tyler, seconded by Reynolds, and carried.
- **CRF3 Water – Separating Practices** – Juniper Hill Farm would like to separate practices and get paid after completing an irrigation system this year, and put in his plants next year. He wants to get reimbursed this year, so as not to have to hold a loan for the extra time. **MOTION** to allow Juniper Hill Farm (Contract #CO11911) to separate practices, and pay in two separate installments was made by Tyler, seconded by Reynolds, and carried.

DISTRICT TREASURER

- A. Financial report was presented to the Directors (Appendix 6)
MOTION by to accept the March report as presented was made by Tyler, seconded by Reynolds, and carried.
- B. Bills due for payment were presented to the Board for approval. (Appendix 7)
MOTION by Reynolds to accept the March bills for approval, and pay as such, seconded by Tyler, and carried.

COOPERATING AGENCIES

NRCS Report – (Appendix 8) Tricia was present to give her report.

NYSSWCC – (Appendix 9)

OTHER

Next Meeting – April 18th, 2019 @ 7:30 a.m.

MOTION to adjourn was made by Tyler, seconded by Reynolds, and carried. The meeting was adjourned at 8:06 a.m.

Attachments: Appendix 1 - Secretary Update (Lois)
Appendix 2 – District Manager Update (Alice)
Appendix 3 - Technician Update (Amy)
Appendix 4 – Technician Update (Olivia)
Appendix 5 – Technician Update (Daniel)
Appendix 6 – Financial Report
Appendix 7 – Bills for Approval
Appendix 8 – NRCS Report
Appendix 9 - NYSSWCC

Submitted by:

Lois Sayward
Secretary to the Board