

**ESSEX COUNTY SOIL AND WATER CONSERVATION DISTRICT
REGULAR BOARD OF DIRECTORS MEETING
MINUTES
April 21st, 2022**

Meeting was called to order at 7:47 a.m. by Vice-Chairman Monty at the Westport Town Hall.

Attendance: Board members – Vice-Chairman Jim Monty, Anna Reynolds, Mike Davis; SWCD - Alice Halloran, Lois Sayward, Daniel Berheide, Joe Braun, Paige Lamb

MOTION to accept the March 17th 2022 Regular Board of Directors Meeting Minutes was made by Reynolds, seconded by Leerkes, and carried.

Correspondence - NYACD sent a thank you note for attending Legislative Days.

Vice-Chairman's Update - No update.

Secretary Update (Lois) - was reviewed by the Board (Appendix 1)

District Manager Update (Alice) - was reviewed by the Board (Appendix 2)

Technician Update (Daniel) - was reviewed by the Board (Appendix 3)

Technician Update (Joe) - was reviewed by the Board (Appendix 4)

Technician Update (Paige) - was reviewed by the Board (Appendix 5)

OLD BUSINESS

- **Alice's Computer** – Alice has not received her computer yet.
- **Interns** – The district has not received any new applications for the intern positions. Will continue to advertise.
- **CRF Grants Extension** – The Climate Resilient Round 6 grant application deadline has been extended to May 16th.

NEW BUSINESS

- **Adam Wild lost check** – Adam Wild said he never received check #5265 dated November 18th, 2021 in the amount of \$130.00. **MOTION** to issue Adam Wild a new check in the amount of \$130.00 after contacting the bank to issue a stop payment was made by Reynolds, seconded by Davis, and carried.
- **Round 26 AgNPS Essex Farm** - **MOTION** to open a new grant checking account in the amount of \$25,106.25 25% advance for Essex Farm HUA for cattle in Lake Champlain was made by Reynolds, seconded by Davis, and carried.

- **CRF 5 ECHO Farm – MOTION** to open a new grant checking account in the amount of \$5,257.50 25% advance for Crooked Brook Soil Health Project was made by Reynolds, seconded by Davis, and carried.
- **SWCD Trailer at Fairgrounds** - Alice would like to remove our things from the trailer at the Fairgrounds. DPW may use the trailer for storage. The trailer would be moved to the DPW grounds.
- **Tire Drive** - A tire drive has been scheduled for Thursday, June 16th at the Town of Essex Transfer Site. The time has not been determined yet. All Essex County residents and landowners are welcome to drop off their tires. Another tire drive will be scheduled this fall in Ticonderoga.
- **AgNPS Round 28 Grant Applications – MOTION** to approve the following Round 28 grant applications:
 1. ECHO Farm - compost facility, North Country Creamery - compost facility, Kingzack Farm - compost facility, Ben Wever - compost facility, Wrisley Farm - compost facility
 2. Lamb - laneway, pasture improvement, watering facilities, Juniper Hill - field erosion, fuel tank
- **Buffer Contract – MOTION** to approve Chairman Tyler to sign the Buffer Program contract was made by Reynolds, seconded by Davis, and carried.

OTHER

DISTRICT TREASURER

- A. Financial reports were presented to the Directors (Appendix 6)
MOTION by to accept the April report as presented was made by Reynolds, seconded by Davis, and carried.
- B. Bills due for payment were presented to the Board for approval. (Appendix 7)
MOTION to accept the April bills for approval, and pay as such was made by Reynolds, seconded by Davis, and carried.

COOPERATING AGENCIES

NRCS Report – No report

NYSSWCC - (Appendix 8)

MOTION to adjourn the meeting at 8:05 a.m. was made by Reynolds, seconded by Davis, and carried.

Next regularly scheduled meeting - May 19th 2022 @ 7:45 a.m. at the DPW Conference Room in Lewis.

- Attachments:
- Appendix 1 - Secretary Update (Lois)
 - Appendix 2 - District Manager Update (Alice)
 - Appendix 3 - Technician Update (Daniel)
 - Appendix 4 - Technician Update (Joe)
 - Appendix 5 – Technician Update (Paige)
 - Appendix 6 - Financial Report

Appendix 7 - Bills
Appendix 8 - NYSSWCC Report

Submitted by:

Lois Sayward
Secretary to the Board